

City of Sodaville

Regular Session Agenda

February 16, 2023

7:00 PM – City Hall

Phone: 253-215-8782 * Meeting ID: 878 6398 3756 * Passcode: 845255

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Visitors
5. Bills
6. Minutes
 - January 19, 2023
 - February 8, 2023
7. Public Comment

This is the time to speak to the City Council or Mayor on any subject **including what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.
8. City Recorder's Report
 - City Finances & Appointment of Budget Officer
 - City Update
9. Public Works Report
 - Water Update
10. New Business:
 - a. Ordinance 23-01 Amending Ordinance 17-01
 - b. Ordinance 23-02 Amending Ordinance 19-02
11. Old Business
 - A. TMDL
12. Council Reports
13. Public Comment

This is the time to speak to the City Council or Mayor on any subject **other than what is listed** on this Agenda except for Public Hearings. Time limit is 3 minutes per person.
14. Adjourn

PUBLIC COMMENT There are two times at every regular City Council meeting when the public has an opportunity to address the City Council. The first time is reserved for questions or statements regarding items appearing on the agenda, except public hearings and the merits of land use issues. The second time is at the end of the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will announce the time for public comment, and invite persons to address the City Council. Each person has three minutes to address the City Council. ***PUBLIC COMMENT is not accepted during the meeting other than at those times.*** The Council reserves the right to enter into Executive Session as needed to conduct City business in accordance with Oregon Public Meeting Law as clarified in the Oregon Attorney General's Public Records and Meetings Manual or advised by counsel.

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the City Council meeting by calling 541-258-8882.

"The City of Sodaville is an equal opportunity provider and employer."

8. City Recorder Update

City Finances & Appointment of Budget Officer

The finance reports are attached to the Council Packet.

Oregon law requires the annual appointment of a City Budget Officer. It is recommended that the Council appoint the City Recorder to be the Budget Officer, charged with drafting the budget.

Suggested Motion: *I move to appoint City Recorder Alex McHaddad to be the City Budget Officer.*

City Updates

The Legislative Session is in full swing. I attended the League of Oregon Cities Lobby Day with Councilor Joseph Parsons, hearing from the Governor and legislative leaders about priorities. I met with the office of Representative Jami Cate later that day to discuss the City's part in LOC legislative priorities. LOC's homelessness proposal, developed by the Oregon Mayors Association, was rejected by the Governor in her biennial budget proposal. The Ways & Means Committee historically plays a much larger role in writing the budget than the Governor, and it is still possible to lobby for its passage, but the Governor's rejection is a significant setback.

The City has some important deadlines to maintain throughout the coming months. I recommend that the Council undertake my first annual performance review in March. In April, the Council will have its first conversation about budget priorities. The annual Budget Committee will be handled in May, followed by the Council's approval of the Budget in June. Councilors should review their schedules to ensure that they have appropriate time available to participate in additional meetings to ensure that this work can be completed.

Ordinance Complaints

A complaint about the vacant lot being used for home construction by Habitat for Humanity suggested that the dwelling was not being constructed within current setback limits. Review of the property and Ordinance 19-02 verified that the home is being constructed within current setback limits.

9. Public Works Update

Water

The city's wells produced 513751 gallons.

The city trucked in 0 gallons.

Reservoir + 7' 35000 gallons

The city sold 464661 gallons

Difference of 14090 gallons. 2.94-% Loss

Wells are running at max run/ min rest times

Well 1 5/10 Well2 5/20 Well3 5/10 Well4 5/10

1/31/2023. 10,200+ gal. leak found and stopped in less than 24 hours.

Annual Public Works Request for Wage Increase

Please find also a wage increase request

10.a. Ordinance 23-01 Amending Ordinance 17-01

Staff Summary

The City Council held a work session on February 8th to discuss changes to City water utility rates. Ordinance 17-01 amends the City's water utility rates, including increasing the base rate from \$45 to \$47 and modifying tiers to be 2,500 gallons each rather than variably 2,500 or 5,000. Smaller tiers decrease in price in keeping with the decreased amount of included water. Tiers range from 2,500 to 30,000 gallons used per month.

Suggested Motion: I move to adopt Ordinance 23-01.

Ordinance 23-01 Amending Ordinance 17-01

THE CITY OF SODAVILLE ORDAINS AS FOLLOWS:

Section 1. Amending Water Utility Charges

The following amendments to Ordinance 17-04 Section 4.C. are adopted:

The applicable user charges for the following commodities, demands, services, activities and penalties shall be:

NATURE OF CHARGE AMOUNT OF CHARGE

1. Customer Basic Service Charge \$475.00. **\$2 per month shall be transferred into the City's Local Government Investment Pool account to reserve funds for future maintenance costs.**

2. Commodity Charges

Water consumption

- ~~a. First 2,500 gallons in a month Included in Customer Basic Service Charge~~
- ~~b. 2,501 to 5,000 gallons in a month \$16.12 per 1,000 gallons~~
- ~~c. 5,001 to 10,000 gallons in a month \$17.50 per 1,000 gallons~~
- ~~d. 10,001 to 15,000 gallons in a month \$18.86 per 1,000 gallons~~
- ~~e. 15,001 to 20,000 gallons in a month \$20.70 per 1,000 gallons~~
- ~~f. 20,001 gallons or more in a month \$22.98 per 1,000 gallons~~
- ~~g. Surcharge on water over 2,500 gallons \$0.00853 per gallon~~

- a. First 2,500 gallons in a month Included in Customer Basic Service Charge**
- b. 2,501 to 5,000 gallons in a month \$16.10 per 1,000 gallons**
- c. 5,001 to 7,500 gallons in a month \$17.00 per 1,000 gallons**
- d. 7,501 to 10,000 gallons in a month \$17.50 per 1,000 gallons**
- e. 10,000 to 12,500 gallons in a month \$20.00 per 1,000 gallons**
- f. 12,501 to 15,000 gallons in a month \$20.70 per 1,000 gallons**
- g. 15,001 to 17,500 gallons in a month \$25.00 per 1,000 gallons**
- h. 17,501 to 20,000 gallons in a month \$27.00 per 1,000 gallons**
- i. 20,000 to 22,500 gallons in a month \$30.00 per 1,000 gallons**
- j. 22,501 to 25,000 gallons in a month \$33.00 per 1,000 gallons**

- k. 25,001 to 27,500 gallons in a month \$35.00 per 1,000 gallons
- l. 27,501 to 30,000 gallons in a month \$40.00 per 1,000 gallons
- m. Surcharge on water over 30,000 gallons \$0.00853 per gallon

3. Commodity Charge during water restriction

Water consumption

- ~~a. First 5,000 gallons same as in Section 2.~~
 - ~~b. 5,001 to 10,000 gallons in a month \$18.86 per 1,000 gallons*~~
 - ~~c. 10,001 to 15,000 gallons in a month \$23.91 per 1,000 gallons~~
 - ~~d. 15,001 to 20,000 gallons in a month \$26.65 per 1,000 gallons~~
 - ~~e. 20,001 gallons or more in a month \$30.32 per 1,000 gallons~~
 - ~~f. Surcharge on water over 2,500 gallons \$ 0.00853 per gallon~~
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- a. First 2,500 gallons in a month Included in Customer Basic Service Charge
 - b. 2,501 to 5,000 gallons in a month \$16.80 per 1,000 gallons
 - c. 5,001 to 7,500 gallons in a month \$18.00 per 1,000 gallons
 - d. 7,501 to 10,000 gallons in a month \$19.50 per 1,000 gallons
 - e. 10,000 to 12,500 gallons in a month \$37.50 per 1,000 gallons
 - f. 12,501 to 15,000 gallons in a month \$40.00 per 1,000 gallons
 - g. 15,001 to 17,500 gallons in a month \$43.00 per 1,000 gallons
 - h. 17,501 to 20,000 gallons in a month \$45.00 per 1,000 gallons
 - i. 20,000 to 22,500 gallons in a month \$47.00 per 1,000 gallons
 - j. 22,501 to 25,000 gallons in a month \$50.00 per 1,000 gallons
 - k. 25,001 to 27,500 gallons in a month \$53.00 per 1,000 gallons
 - l. 27,501 to 30,000 gallons in a month \$45.00 per 1,000 gallons
 - m. Surcharge on water over 30,000 gallons \$0.00853 per gallon

10.b. Ordinance 23-02 Amending Ordinance 19-02

Staff Summary

At the January 2023 regular meeting, the City Council voted to initiate an amendment to Ordinance 19-02 changing the newspaper of record for certain public hearings. Staff recommend replacing the now closed Lebanon Express with the Albany Democrat-Herald as the only suitable newspaper serving west Linn County. The Lebanon Local is published only once per month, and the weekly Brownsville Times only covers Brownsville and Halsey.

Suggested Motion: *I move to adopt Ordinance 23-02.*

Ordinance 23-02 Amending Ordinance 19-02

THE CITY OF SODAVILLE ORDAINS AS FOLLOWS:

Section 1. Amending the City of Sodaville Zoning & Development Ordinance

Section 3.104.01.C.1. is amended as followed:

1. Hearing. Before the Council may take action on a tentative plan, it shall hold a public hearing. Notification of the hearing shall be by posting notices of the hearing on the property to be developed, the Sodaville Park Community Board and Sodaville City Hall; notifying by mail the applicant and all owners of parcels or lots within 300 feet of the exterior boundaries of the proposed PUD, and publication of notice in the **Albany Democrat Herald** ~~Lebanon Express~~. All notices shall be posted, published, and mailed at least 20 days prior to the scheduled public hearing.

11.A. TMDL

Staff Summary

The City Council requested that the Oregon Department of Environmental Quality make a presentation about Total Maximum Daily Load requirements at the February meeting. DEQ will make a presentation via video and take questions from the Council about implementation and the City's obligations.